



ANNOUNCEMENT

Editor-in-Chief Search **Anatomical Sciences Education**

Anatomical Sciences Education (ASE) is one of three American Association for Anatomy (AAA) journals published by Wiley. The aim of this journal is to provide an international forum for the exchange of ideas, opinions, innovations, and research on topics related to education in the anatomical sciences of gross anatomy, embryology, histology, and neurosciences at all levels of anatomical sciences education including, undergraduate, graduate, post-graduate, allied health, medical (both allopathic and osteopathic), and dental. More information can be found at: <https://anatomypubs.onlinelibrary.wiley.com/journal/19359780>

AAA seeks a dynamic and visionary new editor-in-chief (EIC) who will be appointed by the Board of Directors for a five-year period, renewable by mutual consent. The first term (2023-2028) will begin in January 2023 following a transition period (September to December 2022) with the current EIC. Candidates should have a PhD or MD and prior experience in editorial activities related to the journal's focus. The EIC is responsible for selecting the Associate Editors and Editorial Board, promoting the journal, and proposing future directions for the content of the journal.

The position comes with an editorial office support budget and a stipend for the EIC and Associate Editors.

Candidates should submit a statement of interest, along with their curriculum vitae, and the names of three references to Shawn Boynes, Executive Director, at sboynes@anatomy.org.

If you wish to nominate someone for consideration, please provide that person's name and contact information, plus a brief statement of your reasons for the nomination, no later than April 15, 2022.

The application deadline is April 29, 2022.



EDITOR JOB DESCRIPTION

Working in a collegial manner with the Board of Directors, Publications Committee, Executive Director, Publisher, and other Association staff, the duties and responsibilities of the Journal Editor shall include, but not be limited to, the following:

- Solicit, evaluate, arrange for and supervise the independent peer review of contributions and edit those contributions to the Journal
- Prepare and deliver the Journal's editorial content and appropriate artwork within the agreed upon page allocation for the journal. This includes any material prepared by the Editor or any articles or features accepted through the Editorial Board from contributors to the Journal
- Submit to the Association an annual budget outlining in broad categories the projected allocation of funds to be provided by the Association or Publisher to the Editor
- Submit semiannual editorial office and travel expense statements to the Association based on an annual calendar year budget agreed upon by the Association, after consultation with the Editor
- Report to the Association's Board of Directors and Publications Committee
- Meet with representatives of the Association and the Publisher as necessary or requested, at least once per year, to discuss the scope and content of, audience for, and any proposed significant revisions to the Journal, and any new developments in the field affecting the scope, content, and potential sales of the Journal
- With support from the Publisher's production staff, maintain records, monitor Journal statistics, prepare and provide the Association with an annual written report on the Journal's editorial operations, and use this data to guide process improvements and recommendations
- Advise the Association and Publisher, as needed, concerning matters related to the design and regular production of issues of the Journal, promotion, and advertisement copy, and editorial or marketing plans for the Journal. Actively promote the Journal among colleagues and assist in marketing the Journal to a broad audience of authors and subscribers, including internationally
- Supervise timely author correction of page proofs received from the Publisher
- Appoint and supervise the Associate Editors and any Editorial Board members appointed to the Journal and monitor the quality of their work. Act as arbiter in cases of controversy between authors, reviewers, or Associate Editors. Call and chair an annual meeting of the Associate Editors
- Submit the Journal manuscripts in final form and on time in accordance with a schedule set forth in advance by the Publisher. Arrange for each contributor to sign a contributor's agreement in the form established by the Publisher, to transfer copyright in the work to the Association, as required by Agreement between Association and Publisher
- Provide input into financial and business aspects of Journal operations consistent with Association policies, practices, and deadlines
- The Association and the Editor will mutually cooperate fully by providing information, in addressing any reasonable concerns regarding the Association, Journal, or the Editor